

REPORTING VIOLENCE, VANDALISM, ALCOHOL, AND OTHER DRUG OFFENSES (M)
8461 REPORTING VIOLENCE, VANDALISM, ALCOHOL, AND OTHER DRUG
OFFENSES (M)

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Bancroft Schools shall observe “School Violence Awareness Week” during the week beginning with the third Monday in October of each year by organizing activities to prevent school violence. Activities shall include, but are not limited to, age-appropriate opportunities for student discussion on conflict resolution, issues of student diversity, and tolerance. The Executive Director shall invite law enforcement personnel to join members of the teaching staff in the discussions and provide programs for school employees that are designed to help them recognize warning signs of school violence and to instruct them on recommended conduct during an incident of school violence.

Any school employee who observes or has direct knowledge from a participant or victim of an act of violence or the possession and/or distribution of alcohol or other drugs on school grounds, and any school employee who reports a student for being under the influence of alcohol or other drugs, according to the requirements of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3, shall file a report describing the incident to the school Principal, in accordance with N.J.S.A. 18A:17-46. The report shall be on a form adopted by the Board to include all of the incident detail and offender and victim information that are reported on the Electronic Violence and Vandalism Reporting System (EVVRS).

The Principal, for each incident report of violence, vandalism, alcohol, or other drug abuse, shall review the incident report for accuracy; forward a copy of the incident report to the Board President; and notify the Board President of the action taken regarding the incident. Bancroft Schools shall not discharge or subject to any manner of discrimination any school employee who files a report pursuant to N.J.A.C. 6A:16-5.3.

Once each school year, at a public hearing, the Principal shall report to the Executive Director all acts of violence, vandalism, and incidents of alcohol and other drug abuse that occurred during the previous reporting period.

Whenever it is alleged a school employee has knowingly falsified the report on violence and vandalism, the Executive Director shall make a determination regarding whether the employee committed the act. The Executive Director shall provide written notice of the allegations to the employee and the employee shall be entitled to a hearing before the Executive Director in accordance with the provisions of N.J.A.C. 6A:16-5.3(g)2. Upon a determination by the Executive Director that an employee has knowingly falsified the report, the Executive Director may take appropriate action as outlined in N.J.A.C. 6A:16-5.3(g)3. Any action taken by the Executive Director shall be based on its consideration



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of the nature of the conduct, the circumstances under which it occurred, and the employee's prior employment record. Any employee having been found responsible for the falsification of the report by the Executive

Director shall have the right to appeal the determination to the Commissioner of Education and subsequently to the State Board of Education, or appeal the decision to the Superior Court of New Jersey. The availability of appeal options shall be based upon the action taken by the Board.

Bancroft Schools shall submit and implement corrective action plans for high incidences of violence, vandalism, or alcohol or other drug abuse upon notification by the Commissioner of Education.

Adopted: 01 February 2019

